About Us

Samantha Harding, the University's Conference and Events Manager, and her team aim to provide a first class service to ensure your meetings, conferences and events are successful.

The University offers a range of impressive venues for those looking to hold a conference, meeting, exclusive dinner, wedding reception, charity or any special event.

We offer a bespoke full event management service so you can rely on our friendly and experienced team to ensure that your event runs smoothly.
Look What We Can Do……

University Square Events

Wedding Receptions

Exhibitions

Christmas Parties

Graduation Dinners

Private Dinners
Day Delegate Rate

Our day delegate rate is based on a full day meeting and includes:

- Arrival coffee, tea and water
- Mid-morning coffee, tea, biscuits and water
- Sandwich buffet lunch with salad, water, juice and fruit basket
- Afternoon tea, coffee, water and mini cakes
- Little extras available upon request — Breakfast sandwiches, Danish pastries or even upgrade your buffet lunch
- Assistance from the HudEvents team

£24.00pp

***Minimum numbers apply dependent on venue used***

***Weekend charges may also apply***
Not sure how to organise a conference or event?

No problem, we can help you!

Our bespoke service includes:

<table>
<thead>
<tr>
<th>Pre—Event</th>
<th>On The Day</th>
<th>Post—Event</th>
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<tbody>
<tr>
<td>• Planning Meetings</td>
<td>• Dedicated Event coordinator</td>
<td>• Collating Feedback</td>
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<td>• Arranging and booking the venue</td>
<td>• Registration of delegates with conference welcome pack</td>
<td>• Invoicing</td>
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<td>• Book accommodation</td>
<td>• Overseeing the whole event and ensuring any catering deliveries are on time</td>
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<td>• Arranging of room set ups and catering requirements</td>
<td>• AV Support if required</td>
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<td>• Arrange payments via the online store for delegates</td>
<td>• Complimentary WI-FI available</td>
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<td>• Prepare name badges for registration</td>
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<td>• Ensure everything complies with university policies</td>
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***Prices are costed to your requirements***
Standard Set-ups

Round 8’s or 10’s

Theatre

Boardroom

Classroom

U-Shape
Equipment to Hire

- Cork table & Stools
- Giant Deckchairs
- Picket Fences
Memorabilia

Pair of Gin Glasses
£60.00

Pair of Whiskey Glasses
£38.00

Parker Jotter Ballpen
£30.00

Travel Powerbank Set
£22.00

University Umbrella
£20.00

Foldable Metal Travel Clock
£18.00
Accommodation

Local Hotels:

- Briar Court Hotel — Birchencliffe — 3.3 miles from the University
- Cedar Court Hotel — Ainley Top — 3.8 miles from the University
- Manor House — Lindley — 2.4 miles from the University
- Plover Cottages — Central Huddersfield
- The 3 Arces — Shelley — 7 miles from the University
- The Woodman Inn — Kirkburton — 5.7 miles from the University
- 315 — Lepton — 4.5 miles from the University
- The Old Golf House — New Hey Road, Huddersfield — 4.3 miles from the University
- Milbarn Holiday Rental — Golcar — 3.7 miles from the University
- Holt Bank Holiday Cottage — Gledhoit — 1.3 miles from the University
- Premier Inn — Central Huddersfield — 0.3 miles from the University
- Travelodge — Leeds Road — 1.5 miles from the University

We have single en-suite student rooms available for residential conferences and meetings during July and August located on Firth Street, adjacent to the University Campus
Ready to Talk?

www.hud.ac.uk/estates/conferencesandevents

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