

# SENIOR STAFF REMUNERATION ADVISORY COMMITTEE

## **Terms of Reference**

### **Purpose**

To establish and review the processes for reviewing the remuneration of senior staff contract holders.

### **Membership**

Chair of Council, ex-officio  
Vice-Chair of Council (Chair), ex officio  
Chair of Audit Committee, ex officio  
Vice-Chancellor, ex-officio

### **In Attendance**

The University Secretary  
Director of Human Resources, as and when required

### **Quorum**

Two members.

### **Frequency of Meetings**

The Committee shall meet as and when required, but at least once a year, and shall report to the University Council.

### **Duties and Responsibilities**

1. To advise the Vice-Chancellor on the salaries and conditions of service for senior staff contract holders.
2. To advise the Vice-Chancellor on the University's policy on senior staff remuneration and to make recommendations to University Council in this regard.
3. To advise the Vice-Chancellor on the University's policy on Individual Voluntary Severance Arrangements and to make recommendations to University Council in this regard.

5 July 2018