

# HONORARY AWARDS COMMITTEE

## **Terms of Reference**

### **Purpose**

To establish and review the processes for nomination to and conferment of, honorary awards and to consider all nominations received and make recommendations to Senate and University Council with a short-list of names for consideration.

### **Terms**

1. To keep under review the approval criteria, regulations and arrangements for the conferring of honorary awards, and to advise Senate and University Council.
2. To consider nominations made to the Committee and to recommend to Senate and University Council the names of persons on whom honorary awards should be conferred.
3. Upon the recommendation of the Honorary Awards Committee, the Vice-Chancellor, as Chair of Senate, and the Chair of Council shall have the power to revoke the award of an Honorary Degree or Fellowship, or the conferment of the title Emeritus Professor/Reader, where it is satisfied that the individual concerned has acted in such a way as to reasonably warrant the revocation of the award, which would include any behaviour that could damage the reputation of the University or bring it into disrepute.

### **Membership**

Vice-Chancellor, Chair, ex officio

Up to five members appointed by and from the University's Council

Two members elected by, and from, the University's Senate

Two Deans appointed by, and from, the Deans

### **In attendance**

University Secretary (Secretary)

Executive Assistant (Vice-Chancellor's Office)

### **Quorum**

Four members, of whom at least two shall be Senate/Dean members and at least two shall be external members of University Council.

### **Mode of Operation**

1. The Committee shall meet as and when required and shall report to Senate and University Council.
2. The Chair shall have delegated authority to act between meetings, after consulting with the University Secretary. Details of any action taken will then be reported back to the Committee at its next meeting.

5 July 2018