

School of Education and Professional Development

Dear Applicant, please pass on this reference request to your referee

BA Hons) Youth and Community Studies (Top-up)

Reference for _____

The above named person has applied to join a course leading to the award listed above. This is a part-time Top-up course for those that have experience of working on a paid or voluntary basis, with young people or community groups.

I would be grateful if you would use this form to provide a reference for the student, indicating their ability to benefit from the course, returning it to the address below. Please authenticate the reference with an official stamp or enclose a compliment slip or letterhead that identifies you and your role in the organisation.

Please indicate the nature and extent of the work the student will be engaged in, the student's suitability to complete a professional qualification in youth and community work, their understanding of equal opportunities issues, written/oral communication skills, range of work experience, reliability and application to work. Please add additional sheets as necessary.

Unfortunately, it is not possible to acknowledge each reference, but I would like to thank you in advance for your help.

Yours faithfully

Professional Support Administrator
Youth and Community Work courses

Please return this form by email to:

Subject Line: Course Applications - Youth and Community Studies

Email Address: ugteam@hud.ac.uk

UNIVERSITY OF HUDDERSFIELD

School of Education and Professional Development

BA Hons) Youth and Community Studies (Top-up)

Reference for: _____

Name of referee:
Occupation of referee:
Address and telephone number of referee:
E-mail address:
Relationship of referee to student:
Reference:

Signed:

Date:

Countersigned by supporting Training or Principal Officer (where appropriate):