University of Huddersfield

School of Education and Professional Development

**Preparation for Teaching Observation**

**Form O1**

This form must be completed before each teaching observation.

|  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Trainee** | | | | **Location of session** | | | | | | | | |
| **Subject** | | | | **Course/level/year being taught** | | | | | | | | |
| Title of session | | | | | | | | | | | | |
| Date | Duration of observation from/to | | | Time from and to | | | | | No. of students in group | | | |
| Module 2 Becoming a Subject Specialist Teacher (please circle number of observation) | | | | | | | | | | | | |
| **1st** | | | **2nd** | | | **3rd** | | | | **4th** | | |
| Module 3 Being a Subject Specialist Teacher (please circle number of observation) | | | | | | | | | | | | |
| **1st** | | | **2nd** | | | **3rd** | | | | **4th** | | |
|  | | | | | | | | | | | | |
| Module /Level (please tick) | | | | Foundation(F) | | | Intermediate(I) | Higher(H) | | Masters(M) | Pre-  Service | In-Service |
| Module 2 Becoming a Subject Specialist Teacher | | | |  | | |  |  | |  |  |  |
| Module 3 Being a Subject Specialist Teacher | | | |  | | |  |  | |  |  |  |
| Name of Observer: | | | |  | | | | | | | | |
| Mentor | | Subject specialist | | | Teacher trainer | | | | | Other please specify | | |

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| Teaching skills development points from your last observation, and the action you have taken to address them |
|  |
| Any other areas on which you would like specific feedback: |
|  |
| Background information on the session and rationale for your approach to teaching it |
|  |
| Discuss what you want the learners to achieve or as a result of the session, and why |
|  |
| Discuss how you will assess the progress of learners in the session, and how feedback will be given to learners |
|  |
| Discuss your plans for adaptive teaching in the session. |
|  |
| Identify the English, maths and digital literacy issues that may arise during the session and discuss how you will address them |
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