**PGCE Primary Education with QTS (Employment Based)**

**Professional activities to be undertaken in the Delivery School Autumn Term 2018/19** To define teaching expectations

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| **Date and Study Focus** | **School Based Focus** | | **Forms to be completed** |
| **Trainee** | **Mentor and Trainee** |
| **WEEK 7 10.9.18**    **Study Focus:**  Induction | * Complete the school’s Safeguarding Induction. * Become familiar with school policies for safeguarding and behaviour. * Observe an experienced teacher’s strategies and techniques for ‘behaviour for learning’. | * Discuss expectations of personal and professional conduct. * Discuss the procedure for reporting a safeguarding concern. * What kinds of incidents should be reported? * Who are the safeguarding team? |  |
| **WEEK 8 17.9.18**  **Study Focus:**  Introduction to core subjects in the primary curriculum. | **INTENSIVE STUDY WEEK** |  |  |
| **WEEK 9 24.9.18**  **Study Focus:**  Observation & Reflection | * Discuss the induction event and highlight key learning points. * Observe routines of teachers in your class (entering/leaving the room, first 10 mins, distributing the work etc) using OOP forms. | * Undertake a learning walk led by a practitioner / your mentor. * Discuss who / what impresses you and consider why. * Plan timetable for focussed observations of experienced practitioners. | OOP |
| **WEEK 10 1.10.18**  **Study Focus:**  Behaviour for learning | * Become familiar with the school behaviour for learning policy. * Carry out 2 x behaviour management observations using the focussed. observations forms. Upload to Pebblepad. * Carry out reflection on behaviour using the ‘What, so what, now what?’ format. | * Discuss and evaluate behaviour observations. * What have you learnt? * What can you apply to your own practice? * What are your key takeaways? * Plan induction phase teaching timetable. * Complete the first RoP form and upload to Pebblepad. * Course leader visit/meet mentor. | Focused observation form  RoP  Course Manager Visit |
| **WEEK 11 08.10.18**  **Study Focus:**  Lesson Structures and Planning | * Start to teach parts of lessons – eg: starter, plenary, exposition. * Plan these carefully and reflect on the outcomes. | * Complete an observation of the trainee teaching part of the lesson. * Discuss progress and complete RoP. | Observation  RoP |
| **WEEK 12 15.10.18**  **Study Focus:**  Writing Development KS1/2 | * Examine teaching strategies for developing children’s oral language. * Reflect on strategies for teaching writing and consider other possible strategies. * Examine whole class writing data and consider implications for practice. * Reflect on your teaching and pupils’ progress in preparation for your RoP meeting. | * Discuss the importance of oral language and communication in relation to writing. * Complete an observation of the trainee and RoP. | Observation  RoP |
| **WEEK 13 22.10.18**  **Study Focus:**  Subject Knowledge Development (SPaG) | • Examine teaching strategies employed for teaching SPaG.  • Become familiar with the progression of skills in SPaG in the National Curriculum and the statutory SPaG assessments for KS1 and KS2  • Identify areas for development in your SPaG knowledge by completing personal SPaG assessment | * Discuss the school’s expectations and teaching strategies for SPaG. * Complete an observation of the trainee and RoP. | Observation  RoP |
| **WEEK 14 29.10.18**  **Study Focus:**  Reading Development KS1/2 | * Reflect on strategies for teaching reading and consider other possible strategies. * Reflect on your teaching and pupils’ progress in preparation for your RoP meeting. | * Discuss the data available for the class and consider implications for practice. * Complete an observation of the trainee and RoP. | Observation  RoP |
| **WEEK 15 05.11.18**  **Study Focus:**  Reading and Writing in the National Curriculum | * Identify issues or concerns in relation to teaching reading and writing. * Reflect on the impact (what is working and what is not working and why?). * Make notes for discussion at reading and writing in the National Curriculum Webinar. * Reflect on your teaching and pupils’ progress in preparation for your RoP meeting. | * Complete an observation of the trainee and RoP. | Observation  RoP |
| **WEEK 16 12.11.18**    **Study Focus:**  Maths - Measurement | * Reflect on strategies for teaching measures; and area, length and perimeter and consider other possible strategies. * Examine whole class measures data and consider implications for practice. * Reflect on your teaching and pupils’ progress in preparation for your RoP meeting. | * Discuss the progression of skills in measures in the Curriculum. * Discuss teaching strategies for teaching measures; and area, length and perimeter * Complete an observation of the trainee and RoP. | Observation  RoP |
| **WEEK 17 19.11.18**  **Study Focus:**  Core Curriculum submission preparation | * Review work towards core assignment and prepare questions or concerns for clarification in tutorial. * Collate evidence needed to support the written assignment. | * Complete an observation of the trainee and RoP. | Observation  RoP |
| **WEEK 18 26.11.18**    **Study Focus:**  Fractions decimals and percentages | * Reflect on your teaching experiences to date and the progress the pupils have made. * Reflect on your progress to date with the Teachers’ Standards. Ensure you can identify some early evidence of your progress with each standard. * Self- assess against the assessment criteria in preparation for your RoP meeting. | * Mentor to consider the progress the trainee is making in meeting the Teachers’ Standards. * Identify areas of strength and areas for further development and discuss with the trainee. * Consider the evidence being developed by the trainee in making assessment decisions and complete the report. | Observation  RoP |
| **WEEK 19 03.12.18**  **Study Focus:**  Fractions decimals and percentages | * Consider the progress you have made so far and the comments made by your mentor on the Summative report. * Consider what targets will be appropriate for the next stage of your development to discuss with your tutor at the ISW. | * Mentor to finalise Induction Summative Report and Email to course leader by 5.12.18. Trainee to upload to Pebblepad. | Induction Summative Report |
| **WEEK 20 10.12.18**  **Study Focus:**  Inclusion, Equality and Diversity | **INTENSIVE STUDY WEEK** | * Make arrangements for Additional placement to take place next term. |  |
| **Week 21 17.12.18**  **Study Focus:**  Preparing for Additional Placement | * Consider the targets you have set for your next stage of development and how you can make progress towards them in your Additional Placement. | * Discuss Additional Placement with a focus on continuing to make progress towards the trainee’s targets. |  |