**PGCE Primary Education with QTS (Employment Based)**

**Professional activities to be undertaken in the Delivery School Autumn Term 2018/19** To define teaching expectations

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| **Date and Study Focus** | **School Based Focus** | **Forms to be completed** |
| **Trainee** | **Mentor and Trainee** |
| **WEEK 7 10.9.18** **Study Focus:**Induction | * Complete the school’s Safeguarding Induction.
* Become familiar with school policies for safeguarding and behaviour.
* Observe an experienced teacher’s strategies and techniques for ‘behaviour for learning’.
 | * Discuss expectations of personal and professional conduct.
* Discuss the procedure for reporting a safeguarding concern.
* What kinds of incidents should be reported?
* Who are the safeguarding team?
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| **WEEK 8 17.9.18****Study Focus:**Introduction to core subjects in the primary curriculum. | **INTENSIVE STUDY WEEK** |  |  |
| **WEEK 9 24.9.18****Study Focus:**Observation & Reflection  | * Discuss the induction event and highlight key learning points.
* Observe routines of teachers in your class (entering/leaving the room, first 10 mins, distributing the work etc) using OOP forms.
 | * Undertake a learning walk led by a practitioner / your mentor.
* Discuss who / what impresses you and consider why.
* Plan timetable for focussed observations of experienced practitioners.
 | OOP |
| **WEEK 10 1.10.18****Study Focus:**Behaviour for learning  | * Become familiar with the school behaviour for learning policy.
* Carry out 2 x behaviour management observations using the focussed. observations forms. Upload to Pebblepad.
* Carry out reflection on behaviour using the ‘What, so what, now what?’ format.
 | * Discuss and evaluate behaviour observations.
* What have you learnt?
* What can you apply to your own practice?
* What are your key takeaways?
* Plan induction phase teaching timetable.
* Complete the first RoP form and upload to Pebblepad.
* Course leader visit/meet mentor.
 | Focused observation formRoPCourse Manager Visit |
| **WEEK 11 08.10.18****Study Focus:**Lesson Structures and Planning | * Start to teach parts of lessons – eg: starter, plenary, exposition.
* Plan these carefully and reflect on the outcomes.
 | * Complete an observation of the trainee teaching part of the lesson.
* Discuss progress and complete RoP.
 | Observation RoP |
| **WEEK 12 15.10.18****Study Focus:**Writing Development KS1/2 | * Examine teaching strategies for developing children’s oral language.
* Reflect on strategies for teaching writing and consider other possible strategies.
* Examine whole class writing data and consider implications for practice.
* Reflect on your teaching and pupils’ progress in preparation for your RoP meeting.
 | * Discuss the importance of oral language and communication in relation to writing.
* Complete an observation of the trainee and RoP.
 | ObservationRoP |
| **WEEK 13 22.10.18****Study Focus:**Subject Knowledge Development (SPaG) | • Examine teaching strategies employed for teaching SPaG.• Become familiar with the progression of skills in SPaG in the National Curriculum and the statutory SPaG assessments for KS1 and KS2• Identify areas for development in your SPaG knowledge by completing personal SPaG assessment | * Discuss the school’s expectations and teaching strategies for SPaG.
* Complete an observation of the trainee and RoP.
 | ObservationRoP |
| **WEEK 14 29.10.18****Study Focus:**Reading Development KS1/2 | * Reflect on strategies for teaching reading and consider other possible strategies.
* Reflect on your teaching and pupils’ progress in preparation for your RoP meeting.
 | * Discuss the data available for the class and consider implications for practice.
* Complete an observation of the trainee and RoP.
 | ObservationRoP |
| **WEEK 15 05.11.18****Study Focus:**Reading and Writing in the National Curriculum | * Identify issues or concerns in relation to teaching reading and writing.
* Reflect on the impact (what is working and what is not working and why?).
* Make notes for discussion at reading and writing in the National Curriculum Webinar.
* Reflect on your teaching and pupils’ progress in preparation for your RoP meeting.
 | * Complete an observation of the trainee and RoP.
 | ObservationRoP |
| **WEEK 16 12.11.18** **Study Focus:**Maths - Measurement   | * Reflect on strategies for teaching measures; and area, length and perimeter and consider other possible strategies.
* Examine whole class measures data and consider implications for practice.
* Reflect on your teaching and pupils’ progress in preparation for your RoP meeting.
 | * Discuss the progression of skills in measures in the Curriculum.
* Discuss teaching strategies for teaching measures; and area, length and perimeter
* Complete an observation of the trainee and RoP.
 | ObservationRoP |
| **WEEK 17 19.11.18****Study Focus:**Core Curriculum submission preparation | * Review work towards core assignment and prepare questions or concerns for clarification in tutorial.
* Collate evidence needed to support the written assignment.
 | * Complete an observation of the trainee and RoP.
 | ObservationRoP |
| **WEEK 18 26.11.18** **Study Focus:**Fractions decimals and percentages | * Reflect on your teaching experiences to date and the progress the pupils have made.
* Reflect on your progress to date with the Teachers’ Standards. Ensure you can identify some early evidence of your progress with each standard.
* Self- assess against the assessment criteria in preparation for your RoP meeting.
 | * Mentor to consider the progress the trainee is making in meeting the Teachers’ Standards.
* Identify areas of strength and areas for further development and discuss with the trainee.
* Consider the evidence being developed by the trainee in making assessment decisions and complete the report.
 | ObservationRoP |
| **WEEK 19 03.12.18****Study Focus:**Fractions decimals and percentages | * Consider the progress you have made so far and the comments made by your mentor on the Summative report.
* Consider what targets will be appropriate for the next stage of your development to discuss with your tutor at the ISW.
 | * Mentor to finalise Induction Summative Report and Email to course leader by 5.12.18. Trainee to upload to Pebblepad.
 | Induction Summative Report  |
| **WEEK 20 10.12.18** **Study Focus:**Inclusion, Equality and Diversity  | **INTENSIVE STUDY WEEK** | * Make arrangements for Additional placement to take place next term.
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| **Week 21 17.12.18****Study Focus:**Preparing for Additional Placement | * Consider the targets you have set for your next stage of development and how you can make progress towards them in your Additional Placement.
 | * Discuss Additional Placement with a focus on continuing to make progress towards the trainee’s targets.
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