Part A

**Application Form**

Solely for use for applications not handled by the Universities and Colleges Admissions Service (UCAS) or other clearing houses.

Please read the accompanying Notes for Guidance before completing this form.

### 1. Personal Details

**Title**

Mr/Ms/Miss/Mrs etc.

**Surname/Family Name** (BLOCK CAPITALS)

First name(s)

Previous surname, if changed

**Correspondence address**

Postcode

Telephone No

(including STD code)

Fax No:

Email:

**Home address (if different)**

Postcode

Telephone No

(including STD code)

Fax No:

Sex: Male (M)  Female (F)

Date of birth

Year  Month  Day

Your age on 31 December in year of entry

Years  Months

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### 2. Disability/special needs

Please enter the appropriate code in the box provided if you have a physical or sensory disability which might in some way affect your studies at the institution or may require special facilities or treatment. (see Notes for Guidance)

Please provide full details in Section 10.

### 3. Fee Status

**Country of Birth**

**Nationality**

**Country of domicile or area of permanent residence**

Applicants not born in the European Union please state:

Date of first entry to the EU

Day  Month  Year

Date of most recent entry to the EU

Date from which you have been granted permanent residence in the EU

**Passport Number:**

**Date of Issue:**

**Payment of fees**

Who is expected to pay your fees? (research Council, LEA, yourself, family member, employer, other)

If an LEA, which one?

Have you previously received an educational award from UK public funds?  YES/NO

If so, please provide details:

<table>
<thead>
<tr>
<th>Funding Body</th>
<th>Course</th>
<th>Dates</th>
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</table>

Please note that if you are an international applicant currently in the UK you must supply a copy of your passport/visa with your application.

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### 4. Details of course(s) to which you wish to apply

**Month and year in which you wish to start**

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Mode of study: full-time/sandwich/part-time/other</th>
<th>Year of Entry</th>
<th>Stage in Year 1</th>
<th>Year 2</th>
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</thead>
</table>

Please indicate how you heard of these courses.
5. Work experience: (Please consult Notes for Guidance before completing this section.) Give details of work experience, training and employment. Continue on a separate sheet if necessary.

<table>
<thead>
<tr>
<th>Job Title</th>
<th>Nature of work/training</th>
<th>Name of organisation</th>
<th>Full-time or Part-time</th>
<th>From</th>
<th>Month</th>
<th>Year</th>
<th>To</th>
<th>Month</th>
<th>Year</th>
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6. Last two educational establishments attended
Name and address of the two most recent educational establishments attended.

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<th>From</th>
<th>Month</th>
<th>Year</th>
<th>To</th>
<th>Month</th>
<th>Year</th>
<th>FT or PT</th>
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7. Academic qualifications
Summary of qualifications held on application. Please tick highest qualification held, and give details below.

- Mature Student - no formal qualifications
- GCSE/GCE/CSE
- Recognised Access Course
- OCN/OND
- First Degree
- Postgraduate Certificate/Diploma
- HND/HND
- Masters
- Other - please specify

8. Qualifications and Examinations: Applicants should list all qualifications and subjects taken, whatever the result, in chronological order. If you are awaiting the result of any examination recently taken write PENDING in the result column. Qualifications awarded by BTEC or SCOTVEC - please attached transcript of all results if known. Where examinations are still to be taken, please list all modules with value and level of each. Continue on a separate sheet if necessary.

<table>
<thead>
<tr>
<th>Level, eg GCSE, A, HND, degree or professional qualifications</th>
<th>Subject</th>
<th>Date</th>
<th>Month</th>
<th>Year</th>
<th>Place of study</th>
<th>Results (grades or bands)</th>
<th>CATS points (if applicable)</th>
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</table>
9. Further information (Please consult Notes for Guidance before completing this section)

10. Physical or other disability or medical condition including any which might necessitate special arrangements or facilities
    (Please consult Notes for Guidance before completing this section)

11. Name and address of referee(s) (Please consult Notes for Guidance and course literature before completing this section)

12. Declaration: I can confirm that, to the best of my knowledge, the information given in this form is correct and complete. I have read the instructions, in particular those relating to this section. I understand what they say, and I agree by the conditions set out there, which I accept as conditions of this application.

   Applicant's Signature

   Date
**Confidential Statement by referee**

Name of referee

Post/occupation/relationship

Address

<table>
<thead>
<tr>
<th>Telephone No (including STD)</th>
<th>Fax No (including STD)</th>
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</table>

This form may be photocopied: please type or write in black ink within the frame. Typing is very much preferred. Please affix official stamp where appropriate, at the end of the statement.

**Name of applicant (block capitals or type)**

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Section 8 checked as correct

Yes/No

Please return to:
The Business School
University of Huddersfield
Queensgate
Huddersfield
HD1 3DH

Signed

Date