**Title of Project – PARTICIPANT INFORMATION SHEET**

**\*\*\*This is an example – this form should be modified to be appropriate to your study\*\*\***

**Why I have been approached?**

You have been asked to participate because ……………………….

**Do I have to take part?**

It is your decision whether or not you take part. If you decide to take part you will be asked to sign a consent form, and you will be free to withdraw at any time and without giving a reason. A decision to withdraw at any time, or a decision not to take part, will not affect your … (it may be relevant here to refer to the person’s use of a service through which they are being recruited)

**What will I need to do?**

If you agree to take part in the research you will be asked to *…….* (give an indication here of methods and procedures in lay person’s terms – interview? How long? Will it be recorded?)

**Will my identity be disclosed?**

All information disclosed within the interview will be kept confidential, unless you indicate that you or anyone else is at risk of serious harm, in which case I would need to pass this information to… (this may need adapting depending on the particular reasons for any limits to confidentiality)

**What will happen to the information?**

All information collected from you during this research will be kept secure and any identifying material, such as names will be removed in order to ensure anonymity. It is anticipated that the research may, at some point, be published in a journal or report. However, should this happen, your anonymity will be ensured, although it may be necessary to use your words in the presentation of the findings and your permission for this is included in the consent form.

**Who can I contact for further information?**

If you would like any further information about the research, please contact me on:

Name:

E-mail:

Telephone (you are advised not to use private email addresses or phone numbers):