|  |
| --- |
| Student Disciplinary Appeal Form 21-22 |

|  |
| --- |
| General Information |
| Surname/Family Name |       |
| First Name(s) |       |
| Student ID Number |       |
| School (please select from the drop down menu) | Please select |
| Course |       |
| Have you sought advice from the Students’ Union Advice Centre when completing this form?  | [ ]  Yes | [ ]  No | [ ]  Prefer not to say |
| Have you read the [Student Disciplinary Procedure?](https://www.hud.ac.uk/registry/regulations-and-policies/studentregs/) | [ ]  Yes | [ ]  No |  |

|  |
| --- |
| Appeal Details |

What decision would you like to appeal against? *Please select a choice from the drop down menu*

|  |
| --- |
| Please select from the drop down menu |

What was the date of the outcome that you are appealing against?

|  |
| --- |
|  Click or tap to enter a date. |

|  |
| --- |
| Grounds for Appeal |

For your appeal to be considered you must select one or more of the following grounds and provide independent evidence to support your claim.

|  |  |
| --- | --- |
| [ ]   | You can demonstrate that a material irregularity occurred during the investigation and/or hearing |
| [ ]   | You can demonstrate that the decision maker(s) reached an unreasonable decision and/or the penalty was disproportionate or not permitted under the procedures |
| [ ]   | You have extenuating circumstances which, for good reason, you could not tell us about before the decision was made  |
| [ ]   | That there was bias or reasonable perception of bias in the investigation and/or the hearing |

|  |
| --- |
| Details |

Please give full details of your appeal, in chronological order, in the box below.

|  |  |
| --- | --- |
| Date(s) | Details |
|       |       |

If your appeal is being submitted beyond the deadline (5 working days from the date of the decision), you will need to explain why and provide independent evidence to support your reason why.

|  |
| --- |
| EvidencePlease see our [evidence guide here](https://www.hud.ac.uk/media/assets/document/registry/forms/UniveristyofHuddersfieldSupportingEvidenceGuide21-22FINAL.pdf)  |

Please list all the evidence you are attaching to your appeal.

|  |
| --- |
|       |

|  |
| --- |
| Declaration  |

Please ensure that you have completed all relevant sections of this form.

Failure to complete this form correctly and submit evidence promptly may delay the process of your appeal or your appeal may not be upheld.

Please submit your form and evidence by email, as attachments, to StudentDisciplinary@hud.ac.uk .

|  |  |
| --- | --- |
| Signed:       | Date:       |

Please note that we are able to accept electronic signatures, you are not required to print, sign and scan your appeal form.