|  |
| --- |
| Fitness to Practise Appeal Form 23-24 |

|  |
| --- |
| General Information |
|  |  |
| Surname/Family Name |       |
| First Name(s) |       |
| Student ID Number |       |
| School (please select from the drop down menu) | Please select |
| Course |       |
| Have you sought advice from the Students’ Union Advice Centre when completing this form?  | [ ]  Yes | [ ]  No | [ ]  Prefer not to say |
| Have you read the [Fitness to Practise Procedure?](https://www.hud.ac.uk/registry/regulations-and-policies/studentregs/) | [ ]  Yes | [ ]  No |  |
| What date did you receive your outcome letter? |  |

|  |
| --- |
| Grounds for Appeal |

For your appeal to be considered you must select one or more of the following grounds and provide independent evidence to support your claim.

|  |  |
| --- | --- |
| [ ]  | You can demonstrate that a material irregularity occurred during the hearing |
| [ ]  | You can demonstrate that the panel reached an unreasonable decision and/or the penalty was disproportionate or not permitted under the procedures |
| [ ]  | You have extenuating circumstances which for good reason you could not tell us about at the hearing |
| [ ]  | There was a bias or reasonable perception of bias at the hearing |

|  |
| --- |
| Details   |

Please give full details of your case, in chronological order, in the box below.

|  |  |
| --- | --- |
| Date(s) | Details |
|       |       |

If your appeal is being submitted after the deadline (10 working days from the date that the decision was emailed to you), you will need to explain why and provide independent evidence to demonstrate good reason why your appeal is late.

|  |
| --- |
| EvidencePlease see our [evidence guide here](https://www.hud.ac.uk/media/assets/document/registry/forms/UniveristyofHuddersfieldSupportingEvidenceGuide21-22FINAL.pdf)  |

Please list all the evidence you are attaching to your appeal

|  |
| --- |
|       |

|  |
| --- |
| Declaration  |

Please ensure that you have completed all relevant sections of this form.

Failure to complete this form correctly and submit evidence promptly may delay the process of your appeal or your appeal may not be upheld.

Please submit your form and evidence by email, as attachments, to StudentConduct@hud.ac.uk

|  |  |
| --- | --- |
| Signed:       | Date:  |

Please note that we are able to accept electronic signatures, you are not required to print, sign and scan your appeal form.