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| **SENATE** |
| **09.30am 22 June 2022** |

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| **MINUTES** |
| **Venue:** | McClelland Suite and Microsoft Teams |
| **Author:** | Shirley Murray, Registry Administrator |
| **Present:**  | Professor R Cryan (Chair), Ms M Avery, Professor A Ball, Dr S Bastow, Dr S Burns, Professor N Clear, Professor A Crampton, Professor S Donnelly, Professor M Ginger, Professor P Goswami, Professor N Hardiker, Dr A Jenkins, Professor J Johnes, Mr M Mills, Ms C Nyakonda, Mr K Pilicudale, Professor A Sambell, Ms N Stuart, Professor R Ward, Professor L Waters, Miss K White.  |
| **In attendance:** | Dr R Birds, Ms L Devenny, Mr T Hosker, Ms A Jones, Dr N Lancaster, Mr A Mandebura, Ms A Miller, Ms S Moss, Mrs S Murray, Mrs C Taylor |
| **Apologies:** | Professor M Adkins, Professor H Bryan, Dr J Grainger, Professor J Malay, Professor J Nicholson, Professor J Owen-Lynch, Mr K Singh, Professor P Thomas, Professor T Thornton |

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| **PRELIMINARY ITEMS** | **PAPER REFERENCE** |
|  | **DECLARATIONS OF INTEREST**There were no declarations of interest. |  |
|  | **MINUTES****Resolved**: that the minutes of the meeting held on 09 March 2022 be accepted as a correct record. | [SEN\_2022\_03\_09\_M](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_03_09_M.pdf?Web=1) |
|  | **MATTERS ARISING**None. |  |
|  | **CHAIR’S BUSINESS*** 1. **University News**

The Vice-Chancellor provided an update on recent successes and achievements including the following:* The University had won the Queen's Award for Enterprise in International Trade
* In the recent Research Excellence Framework (REF2021), the University was now ranked within the top 50 (out of 157 institutions) and placed in the top third of institutions in terms of research power.
* In the Times Higher Education (THE) Impact Rankings 2022, the University had risen to equal sixth in the world for reducing inequalities.
* At the recent Fashanne Awards show, one of our students won a first prize, with another or our students being runner-up in the same category and two other students were runner-up in other categories.
* Heather Clark, the University’s Professor of Contemporary Poetry, had been awarded a Guggenheim Fellowship for 2022.
* The University had received a Silver Award from the UK's leading LGBTQ+ charitable organisation for its commitment to inclusion of lesbian, gay, bi, trans and queer people in the workplace.
* The University’s Global Disaster Resilience Centre (GDRC) led a major international symposium on risk communication, preparedness, and early response to combat epidemics, pandemics, and other hazards.
* Huddersfield researchers were among the first to demonstrate *‘how’* the induction of brain inflammation accounts for neurological damage in COVID19 patients.
* The University had forged a partnership with Network Rail to develop a safer and more reliable track lubrication measurement system.
* Professor Catherine Johnson had been appointed to the Department of Digital, Culture, Media and Sport’s College of Experts to advise policymakers on how the digital media landscape was evolving.
* Huddersfield art alumnus Frank To showcased his art ‘Nectar Harvester’ at the Society of Graphic Fine Art’s annual exhibition in London’s Mall Galleries.
* Huddersfield alumna Sofia Buncy had been awarded an MBE for  work on the challenges faced by female Muslim prisoners both in prison and post release.
* Huddersfield Business School was honoured to be able to welcome back esteemed alumni Dr Steven Michael OBE and Dr Owen Williams OBE as they returned to graduate and toast their DBA success.
* A collaboration between the University and Pendle Polymer Engineering, has been classed as ‘Outstanding’ by Innovate UK.
* At a House of Commons reception held in March to formally launch the final report of the UPP Foundation’s Student Futures Commission, the University of Huddersfield pledged to develop a Student Futures Manifesto; a joint action between a university and its students to tackle the problems caused by the pandemic.
* The University’s paramedic students were gaining invaluable experience thanks to a new partnership with North Yorkshire Fire and Rescue Service (NYFRS) which enabled them to take part in simulated major incidents.
* The University had teamed up with the UK Fashion and Textile Association (UKFT) for the next edition of the Drapers’ x UKFT Bursary Programme and the UKFT MADE IT scheme. The Drapers’ Programme would allow students to take up internships, giving them access to the UKFT’s network of contacts while gaining first-hand experience within the industry.
* Partner strategy and execution specialist, Coterie, launched the ‘Coterie Community’, a dedicated forum for partner and channel marketers, after being awarded a £194,000 management Knowledge Transfer Partnership (mKTP) by Innovate UK.
* The Minister of State for Transport, Andrew Stephenson MP, visited the Institute of Railway Research (IRR) to officially launch their new test facilities within the Centre of Excellence in Rolling Stock, which forms part of the UK Rail Research and Innovation Network (UKRRIN).
* A new eye clinic would open soon at the University of Huddersfield after a partnership was finalised between the University’s Department of Optometry and Vision Sciences and the independent opticians’ group Valli Opticians.
* The University of Huddersfield, in conjunction with Leeds Beckett University, has launched a series of free online resources to help support university graduates on the autism spectrum to progress into work and improve their job prospects.
* A unique multidisciplinary research group launched by Huddersfield Business School had been forged to investigate how we can most effectively decarbonise transport to ensure a more sustainable future.
* A Huddersfield student had reimagined some of the UK and Ireland’s most famous buildings in glass to help a local company promote the benefits of using structural glass in building projects.
* Professor Tim Thornton had appeared in a BBC documentary ‘Lucy Worsley Investigates, Princes in the Tower’. He had been invited to discuss his research which established a direct link between Richard III and the men identified as the boys’ murderers.
* A launch event had been held for the new Health and Wellbeing Academy.
* The Graduate Showcase was up and running. On 29 June there would be a Fashion Show to which members of Senate were invited as VIPs.
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|  | **MEMBERSHIP****Noted:**There were vacancies on Senate for the following:* 1 member of professorial staff to replace Professor Paul Thomas who was standing down
* 1 member of academic staff to replace Dr Cheryl Reynolds who had now retired

Nominations would be invited and elections held if required. | [SEN\_2022\_03\_09\_P5](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_06_22_P5.pdf?Web=1) |
| **INSPIRING** |
|  | **REPORTS FROM THE PRO VICE-CHANCELLOR (TEACHING AND LEARNING)**The Dean of the School of Applied Science provided a report on behalf of the Pro Vice-Chancellor (Teaching and Learning):* 1. **NSS and HSS 2022**

NSS response rates were high this year and there were ongoing projects in support of teaching and learning, including a review of the Assessment and Feedback Strategy. Results were due on 06 July.Many courses had scored 100% satisfaction in the HSS results and there were fewer negative comments than last year. Although scores for organisation and management were considerably better than last year, projects were ongoing to deliver more improvements, for example in timetabling. * 1. **TEF**

Data would be released in September and a working group would be convened over the summer to begin to craft the University’s submission.* 1. **Teaching and Learning Strategy and Enabling Projects**

An update was given on the ongoing enabling projects. The Assessment and Feedback Strategy was being reviewed and the extensions and ECs procedure was being moved online to improve the experience for students and to make the process more efficient for staff.6.4 **University Teaching and Learning Committee** A summary was received of the meeting held on 17 May 2022. | [SEN\_2022\_06\_22\_P6.4](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_06_22_P6.4.pdf?Web=1) |
|  | **STUDENT REGULATIONS 2022/23****Noted:*** 1. The PGR Students Regulations had been approved by URC.
	2. The Regulations for Awards (Research Degrees) had been approved by URC.
	3. The Taught Students Regulations had been approved by UTLC.
	4. The Regulations for Awards (Taught Degrees) had been approved by UTLC.
 | [SEN\_2022\_06\_22\_P7.1](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_06_22_P7.1.pdf?Web=1)[SEN\_2022\_06\_22\_P7.2](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_06_22_P7.2.pdf?Web=1)[SEN\_2022\_06\_22\_P7.3](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_06_22_P7.3.pdf?Web=1)[SEN\_2022\_06\_22\_P7.4](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_06_22_P7.4.pdf?Web=1) |
|  | **QUALITY ASSURANCE REGULATIONS 2022/23****Noted:** the Quality Assurance Procedures for Taught Courses and Research Awards had been approved by UTLC. | [SEN\_2022\_06\_22\_P8](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_06_22_P8.pdf?Web=1) |
|  | **REVOCATION OF THE EMERGENCY REGULATIONS** **Approved:** the revocation of the emergency regulations introduced in April 2020 in response to the global pandemic. These will cease to apply from 01 August 2022. |  |
|  | **ACADEMIC QUALITY AND STANDARDS: COVID UPDATE****Received**: assurance on how the university had maintained its academic quality and standards during the pandemic. | [SEN\_2022\_06\_22\_P10](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_06_22_P10.pdf?Web=1) |
|  | **STUDENT MATTERS/STUDENT CHARTER SIGNING*** 1. **Received**: An update on key student matters arising since the last meeting, including national recognition achieved by Huddersfield student volunteers and leaders across a range of activities.

 A presentation of the highlights of this year’s officers’ work was received and the team were congratulated and thanked for their contributions.The new officers would take up post from 04 July and the strategic priorities for 2022-23 were noted. **11.2 Noted:** The Student Charter signed by the Vice- Chancellor and the incoming SU President for 2022/23. | [SEN\_2022\_06\_22\_P11.1](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_06_22_P11.1.pdf?Web=1)[SEN\_2022\_06\_22\_P11.2](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_06_22_P11.2.pdf?Web=1) |
|  | **ACCESS AND PARTICIPATION PLANS FROM 2023-24****Noted**: the Director of Student Services informed Senate that the University had produced a variation to its Access and Participation Plan for 2023-24. This was in response to the OfS’ requirement to address four priorities set out by the Director of Fair Access and Participation:* Make access and participation plans more accessible in a way that prospective and current students, their parents and other stakeholders could easily understand.
* Develop, enhance and expand their partnerships with schools and other local and national organisations
* Set out how access to higher education for students from underrepresented groups leads to successful participation on high quality courses and good graduate outcomes
* Seek to develop more diverse pathways into and through higher education through expansion of flexible Level 4 and 5 courses and degree apprenticeships.
 | [SEN\_2022\_06\_22\_P12](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_06_22_P12.pdf?Web=1) |
| **INNOVATION** |
|  | **REPORTS FROM THE PRO VICE-CHANCELLOR (RESEARCH AND ENTERPRISE)** * 1. **Update on R&E KPI performance**

The Pro Vice-Chancellor (R&E) reported that he was currently working with Schools to finalise KPI performances for the end of year.* 1. **University Research Committee**

Minutes of the meeting held on 15 February 2022 and a summary of the meeting held on 07 June 2022 were received and noted, including approved changes to the regulations for PGR students. | [SEN\_2022\_06\_22\_P13.2](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_06_22_P13.2.pdf?Web=1)[SEN\_2022\_06\_22\_P13.2A](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_06_22_P13.2a.pdf?Web=1) |
| **INTERNATIONAL** |
|  | **REPORTS FROM THE PRO VICE-CHANCELLOR (INTERNATIONAL)*** 1. **Update on international enrolments & recruitment**

Figures were received showing the trend in international enrolments over the past five years. Senate noted that key markets were growing with a substantial majority of international students coming from Nigeria, India and China. There was a relatively strong rise in interest in postgraduate taught masters courses as option for post-study work in the UK was proving very attractive. * 1. **Update on World University Rankings (KPI)**

The University’s position had improved in relation to its aim to be recognised as a world class institution. In terms of progress towards the KPI to rank in the QS Top 300, Senate noted that the University is now in the 650-700 range and much work was being done in schools to improve subject rankings. * 1. **Update on international research partnerships**

In order to support increased numbers of research collaborations with top 300 institutions, £400k had been invested in 80 projects and a networking event had been held recently. Examples were provided of some of the ongoing projects. Senate noted that the University was on target to achieve 60% of publications with international collaborators by 2024/25. * 1. **Update of international student experience.**

The Pro-Vice Chancellor provided an update on international students’ engagement with the International Student Barometer survey. Early feedback indicated that the University had achieved a 43% completion rate. The full results would be available in late July. * 1. **University International Committee**

A Summary was received of the meeting held on 09 February 2022. | [SEN\_2022\_06\_22\_P14.5](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_06_22_P14.5.pdf?Web=1) |
| **GROWTH AND EFFICIENCY** |
|  | **ESTATES BRIEFING****This item was taken out of order.**The Director of Estates gave an update on completed and continuing works as follows:* The development of the National Health Innovation Campus continued. Meetings had been held with Kirklees Council regarding materials and landscaping as part of the Southgate Master Plan. The facility is due to open in September 2024.
* Work was progressing on the Jo Cox – More in Common Centre. The foundation stone had been laid in a ceremony with Jo Cox’s family.
* A project known as Student Realm Landscaping was underway to create a pedestrian spine through campus.
* The former Technology Building had been re-named Laura Annie Willson Building after a local female engineer and suffragette.  Photovoltaic panels had been installed on the roof to generate energy for the University’s own use.
* The creation of the Film School in the former Firth Street depot was now complete.
* The refurbishment of the Joseph Priestley West Façade, including replacing the windows, was now finished and would greatly improve the building’s energy efficiency.
* A refurbishment of the ground floor of Student Central would start in July and was planned to finish by September 2022.
* In order to continue to meet the University’s KPI around estates functionality and condition, the intention was to move the focus of future investment from capital to long term maintenance projects.
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|  | **HOME APPLICATIONS FOR 2022****This item was taken out of order**The Pro Vice-Chancellor (International) reported on behalf of the Deputy Vice-Chancellor. A comparison of applications at 20 June 2022 was provided. Senate noted the importance of making a concerted effort around conversion at the forthcoming Open Day on 02 July. It was also noted that the August clearing period was likely to be intense, particularly 18 August, and a large team was being assembled to enable a timely and agile response to all enquiries. |  |
|  | **APPROVAL OF UNIVERSITY COMMITTEES SCHEDULE****Approved:** the University Committee Schedule 2022/23. | [SEN\_2022\_06\_22\_P17](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_06_22_P17.pdf?Web=1) |
|  | **STUDENT PROTECTION PLAN****Approved:** minor updates to the Student Protection Plan. | [SEN\_2022\_06\_22\_P18](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_06_22_P18.pdf?Web=1) |
|  | **ANNUAL REPORT FROM THE OIA****Received:**  a copy of the OIA’s annual report. Senate noted that the number of Completion of Procedures Letters issued by University of Huddersfield in 2021 was considerably higher than the median for providers in the same OIA Band (determined by the number of registered students at the institution). However, it was also noted that the band has a wide range, and as the University’s size puts it at the upper limit of the band, a higher-than-average number of cases could be expected.  | [SEN\_2022\_06\_22\_P19](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_06_22_P19.pdf?Web=1) |
| **PEOPLE FIRST** |
|  | **EDI STRATEGY****Received:** * 1. An overview from the Director of HR on the development of the University’s Equality, Diversity and Inclusivity (EDI) Framework. It was reported that the framework had been introduced in 2020 with four key objectives: learning for all; community for all; voice for all and facilities and access for all. There was a collaborative approach between staff and students to promote dignity and respect. A number of large-scale projects were supporting the EDI journey, including work to obtain the Mental Health Charter and the Race Equality Charter.

It was agreed that EDI should be added as a standing item on Senate’s agenda and regular updates on the main workstreams would be provided at each meeting. * 1. A report from the Mental Health Charter Project Manager who outlined work ongoing to support the mental health and wellbeing of students and staff. Senate noted that there were five domains of focus: learn; support; work; live; and enabling themes, and the University intended to submit an application in 2024. The committee recognised this was a complex project, and the Vice-Chancellor undertook to discuss it further with appropriate staff outside of the meeting.
 | [SEN\_2022\_06\_22\_P20.2](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_06_22_P20.2.pdf?Web=1) |
| **OTHER COMMITTEE BUSINESS** |
|  | **SCHOOL BOARD SUMMARIES** **Received:** Summaries of the meetings held on:* 1. Applied Sciences – 18 May 2022
	2. Arts and Humanities – 25 May 2022
	3. Computing and Engineering – 17 May 2022
	4. Education and Professional Development – 11 May 2022
	5. Huddersfield Business School – 17 February 2022. The summary for 26 May 2022 was deferred to the next meeting
	6. Human and Health Sciences – 16 February 2022
 | [SEN\_2022\_06\_22\_P21](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_06_22_P21.pdf?Web=1) |
|  | **GRADUATE BOARD SUMMARY****Received:** The summary of the meeting held on 17 May 2022. It was noted that all PGR provision was now validated. Thanks were expressed to School teams and Registry for their contributions. | [SEN\_2022\_06\_22\_P22](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_06_22_P22.pdf?Web=1) |
|  | **UNIVERSITY COUNCIL MINUTES****Received:** The University Council minutes of the meeting held on 24 March 2022. | [SEN\_2022\_06\_22\_P23](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_06_22_P23.pdf?Web=1) |
|  | **HONORARY AWARDS****Noted:** That no further update was available at this time. |  |
| **OTHER BUSINESS** |
|  | **ANY OTHER BUSINESS*** 1. **Terms of Reference SCCP and ECPSG**

**Noted:** The University Secretary had undertaken a review of ECPRG which included a change of name to become Enterprise and Collaborative Provision Strategy Group (ECPSG) and a revised membership. This was approved by the Senior Leadership Team on 26 May 2022. The Director of Registry also undertook a similar review of the terms of reference of the Standing Committee for Collaborative Provision and these were approved by SCCP on 09 June 2022 and by UTLC Chair’s Action. | [SEN\_2022\_06\_22\_P25.1](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_06_22_P25.1.pdf?Web=1) |
|  | **AVAILABILITY OF AGENDA, PAPERS AND MINUTES****Resolved:** to exclude the following papers or minutes from the public version under Standing order 11.8: none. |  |
|  | **DATES OF NEXT MEETINGS**02 November 2022, 9.30am venue, McClelland Suite/MS Teams 08 March2023, 9.30am venue, McClelland Suite/MS Teams 21 June 2023, 9.30am venue, McClelland Suite/MS Teams |  |