HONORARY AWARDS COMMITTEE

Terms of Reference

Purpose

To establish and review the processes for nomination to and conferment of, honorary awards and to provide Senate and University Council with a short-list of names for consideration.

Terms

1. To keep under review the approval criteria, regulations and arrangements for the conferring of honorary awards, and to advise Senate and University Council.

2. To consider nominations made to the Committee and to recommend to Senate and University Council the names of persons on whom honorary awards should be conferred.

3. Upon the recommendation of the Vice-Chancellor, the Honorary Awards Committee, through Senate and University Council, shall have the power to revoke the award of an Honorary Degree or Fellowship, or the conferment of the title Emeritus Professor/Reader, where it is satisfied that the individual concerned has acted in such a way as to bring the ‘name’ of the University into disrepute.

Membership

Vice-Chancellor, Chair, ex officio
Up to five members appointed by and from the University’s Council
Two members elected by, and from, the University’s Senate
Two Deans appointed by, and from, the Deans

In attendance

University Secretary (Secretary)
Administrative Officer (Vice-Chancellor's Office)

Quorum

Four members, comprising at least two Senate/Dean members and two University Council members.

Mode of Operation

1. The Committee shall meet as and when required and shall report to Senate and University Council.

2. The Chair shall have delegated authority to act between meetings, after consulting with the University Secretary and the Committee Secretary. Details of any action taken will then be reported back to the Committee at its next meeting.

October 2017