Academic Integrity Appeals Process

Students can request leave to appeal the decision/s of:

- The AIO/DAIO
- The Academic Integrity Committee

if...

1. The student can demonstrate a material irregularity has occurred in the procedure
2. Extenuating Circumstances that for very good reason were not presented at an earlier hearing

Leave to appeal will only be granted if 1 or both of the above conditions are met.

Student submits appeal to Registry

Leave to appeal granted

Academic Integrity Committee convened

Meets:
Student, plus supporter
AIOs/DAIOs
Witnesses – if applicable

AIC makes decision and letter/notes of the meeting are sent by Registry to:
Student
An electronic copy is sent to the nominated School Administrative contact

Schools record on ASIS
Registry records on Access Database
Registry provides annual report to UTLC/Schools (November)

Leave to appeal not granted

Registry advises the student in writing giving clear explanation as to why it's not granted and issues a 'Completion of Procedures’ letter for the OIA