

COVID-19 Cleaning Services Arrangements

The Cleaning Services Team are focussed on ensuring that your working environment is cleaned and maintained to the highest level at this difficult time. We have developed new procedures that have been carefully planned in line with Government guidance and advice as well as industry specific support from the British Institute of Cleaning Science (BICS). These are specifically designed to maintain the highest levels of health, safety and welfare for all campus users.

Existing Cleaning Routines:

All normal daily cleaning is taking place. This includes the cleaning of touch surfaces and washroom facilities using an appropriate viricidal disinfectant, floor cleaning, waste removal and replenishment of soap and paper products

Deep cleaning – which involves carpet cleaning, high level dusting and hard floor cleaning – takes place on a rolling schedule throughout the year.

Space classification and cleaning input:

Non-specialist flat teaching space and tiered lecture theatres

- Normal daily cleaning prior to the commencement of teaching activity
- Desks, hard seating and door handles sanitised between teaching sessions where there is a change in student cohort.
- Self-service cleaning station within each classroom/lecture theatre for the lecturer to clean the keyboard/mouse/lectern before and after use. This will also be accessible to students should they wish to clean their own workspace for additional peace of mind. The cleaning stations contain disposable paper, university approved viricidal cleaning product (currently Selgeine Ultra TO66) and usage instructions.

PC Labs

- Normal daily cleaning prior to the commencement of teaching activity
- Weekly electrostatic spraying of IT equipment, desks and furniture to provide persistent disinfection
- Sanitising wipes provided in wall mounted dispensers for students/users to use as an extra precaution should they wish to clean keyboards etc prior to personal use
- Hand sanitiser available in all labs – students encouraged to use this prior to touching equipment

Specialist teaching space

- Normal daily cleaning prior to the commencement of teaching activity (this varies depending on room use)
- Electrostatic spraying of equipment on a weekly basis where deemed appropriate by school technicians
- Technicians to facilitate cleaning of specialist equipment
- Cleaning services to support in the provision of cleaning materials where appropriate

Offices

- Normal daily cleaning prior to the commencement of teaching activity
- Where desks are left completely clear of paperwork/personal belongings they will be cleaned daily.
- Self-service cleaning stations will be provided for staff to clean their workspace/shared areas such as kitchenettes/communal seating areas before and after use.
- Where offices are not in daily a door handle sign (similar to a 'Do not disturb' sign in hotels) provided by the Cleaning Services team should be used to indicate when a space requires cleaning and also communicate when it has been cleaned.

Legitimate rest and transition space (including marquees)

- Routine cleaning once daily
- Touchpoints cleaned throughout the day (frequency will depend on level of usage)
- Electrostatic spraying of furniture on a weekly basis
- Self service cleaning stations provided for users to sanitise their space for additional peace of mind

Communal spaces including; main entrances, circulation areas, lifts, staircases and washrooms

- Normal daily cleaning
- Touchpoints cleaned throughout the day (frequency will depend on level of usage). Touchpoints include but are not limited to:

Door push plates/handles/buttons, window handles, light switches, hand rails and lift buttons, taps, washing facilities, bathroom surfaces toilet flush, toilet seats toilet doors, locks, dispensers and light switches

Revolving doors in Oastler and Barbara Hepworth Buildings

- Doors will be sprayed with the electrostatic sprayers on a weekly basis
- Doors rails will cleaned throughout the day
- All campus users are expected to use hand sanitizing stations when entering and leaving buildings and wash hands regularly for at least 20 seconds

Contact Us

If you have any feedback or concerns regarding cleaning or need to report that items such as hand sanitiser, soap and paper towels need replenishing please contact the Estates Helpdesk on 01484 472233 or email: estates@hud.ac.uk